

**Steamboat Montessori
Governing Board Meeting Minutes
February 26th, 2021 @ 12:30 PM
27285 Brandon Circle Steamboat Springs, CO 80487
Meeting Held Virtually.**

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Steamboat Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Steamboat Montessori creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

I. 12:30 Call to Order

A. Roll Call of School Officials, Voting BOD Members, Members of Public:

Present from the School:

1. Michael Girodo
2. Cassady Roberts
3. Julie Dinkens
4. Darcy Walters

Present from the Board:

5. Mike Morris
6. Jason Gilligan joined after meeting start
7. Jess Valand via proxy to Jason Gilligan
8. Jeff Merage

9. Noel Christopher

10. Tim McCarthy

11. Erin Gallagher

12. Alethea Stone

13. Christine Lilly via proxy to Mike Morris

14. Tony Urbick

15. Jason Godley via proxy to Erin Gallagher

Present from the Public:

16. Jessica De Feyter (SAC)

B. Establishment of Quorum -Tony Urbick

II. Reading of the Mission & Vision -Jason Gilligan

III. Recognition of Agenda

IV. Public Comment--none

V. Approval of Minutes

A. [Board Meeting Minutes 1.22.21_unapproved](#)

B. Tony Move, Jason Gilligan second to accept the minutes as written.

Roll Call Vote:

- | | |
|---|-----------------------------|
| 1. Jess Valand—via proxy to
Jason Gilligan Approve | 4. Jason Gilligan—Approve |
| 2. Alethea Stone—Approve | 5. Jeff Merage—Approve |
| 3. Christine Lilly via proxy to
Mike Morris | 6. Tim McCarthy—Approve |
| | 7. Noel Christopher-Approve |
| | 8. Tony Urbick—Approve |

Majority approves, Motion carries.

VI. HOS Report

- A. Please read [HOS Report](#) and ask any questions
1. Back to school full time in person week of March 2 preparations in place
 2. Pleased to announce Cassady as Middle School 7th grade lead for SY 22-23, will undergo required middle school training and continue to lead her current class next year
 3. Still interviewing for 6th grade lead, expect to announce decision soon.
 4. For now, tabling indoor soccer activity, but keeping the relationship for the future when we can safely resume the collaboration.
 5. Enrollment looking good for next year.
 6. G&G announced that SM was awarded a \$20k Wend Foundation grant.
 7. Schedule on specials and enrichment to be distributed to parents

VII. New Business

A. SAC Committee Update [1.20 Meeting Notes](#)

1. SAC will send out survey to parents 3/9
2. Mid Year report on UIP goals. Thanks to Jessica DeFeyter for her help, Darcy presented the report:
 - a) Steamboat Montessori has met (or come very close to meeting) every academic goal set in last year UIP. A colossal BRAVO to our educators!
 - **GOAL 1:** By November 2020, **70%** of 4th grade students will be at or above benchmark on the summative classroom assessment.
 - (a) Goal Achievement: **68%**
 - **GOAL 2:** By MOY assessment, **75%** of 4th grade students will be at or above benchmark on DIBELS.
 - (a) Goal Achievement: **76%**
 - **GOAL 3:** By November 2020, **60%** of 2nd grade students will meet or exceed the benchmark on the summative classroom assessment.
 - (a) Goal Achievement: **74% (BRAVO!!)**
 - **Goal 4:** By MOY 2020, **75%** of students in grades K-3 will meet or exceed benchmark on DIBELS.
 - (a) Goal Achievement: **74%**
 - b) [Jessica DeFeyter's summary](#) presented, will be shared at Town hall.
 - c) Questions around the numbers and trends, about keeping the bar high in spite of COVID, questions about math instruction help, work the team is doing to understand fully the “why” behind some of the numbers. Overall impression of the team is that they know where to target extra help to meet and beat above benchmarks.

B. **BOD VOTE**- Adapt [Resolution 2112](#)

Tony Urbick, Mike second: Motion to adopt Resolution 2112 regarding ongoing collection of data during the pandemic

Roll Call Vote:

1. Jess Valand—Approve via proxy Jason Gilligan
 2. Alethea Stone—Approve
 3. Jason Godley—Approve via proxy to Erin Gallagehr
 4. Christine Lilly—Approve via proxy to Mike Morris
 5. Jason Gilligan—Approve
 6. Jeff Merage—Approve
 7. Erin Gallagher—Approve
 8. Tim McCarthy—Approve
 9. Noel Christopher-Approve
 10. Tony Urbick—Approve
- Majority approves, Motion carries.

C. SM discussion on how to [shore up learning gaps](#) caused by pandemic

1. Not focus on learning loss, but healthy relationships with peers and adults. Whole child approach.
2. What is school doing? HOS noted discussion for potential summer catch up initiative for students which experience significant slippage relative to grade level, as well as in-built safeguards in the Montessori 3-year cycle for catching up in regular class as needed
3. What community programs are available? Still under development, HOS noted Steamboat’s recently cited access to high-quality education in pandemic
4. How can we compile this and communicate it to our SM community? HOS will communicate as things develop, MAPS mid-year and town hall meeting upcoming, will put out details to community

D. Michael G’s contract through June 2023- Initiate discussion on HOS Search.

1. Resource folder shared with Board, discussion on new talent, internal growth potential, diversity, timeline.
2. Noel initial Board rep to work with Michael Girodo and acquire new members by March Meeting. Board members please step up, Jason to share job description

E. Finance Committee

1. [Finance Report](#): Good position, PPP loan in process to target the approximately \$162k loss on preschool, cannot mix public school and private preschool funds, discussion on fortuitous Wend grant windfall
2. [January Financials](#) Discussion
3. **BOD Acknowledgement** of review of January Financials
4. Tony Urbick move to acknowledge January Financials, Mike second.

Roll Call Vote:

- | | |
|---------------------------------|-----------------------------------|
| 1. Alethea Stone— Acknowledged | 5. Erin Gallagher—Acknowledged |
| 2. Jason Godley— Acknowledged | 6. Tim McCarthy—Acknowledged |
| 3. Jason Gilligan— Acknowledged | 7. Noel Christopher- Acknowledged |
| 4. Jeff Merage— Acknowledged | 8. Tony Urbick— Acknowledged |

Majority approves, Motion carries.

5. BOD Vote on Preschool Tuition

- a) Mike Morris: Motion, Jason Gilligan second: Vote to keep 1/2 Preschool tuition at 6500/year and raise full day to 9500.

Roll Call Vote:

1. Jess Valand—Approve
2. Alethea Stone—Approve
3. Jason Godley—Approve
4. Christine Lilly—Approve
5. Jason Gilligan—Approve
6. Jeff Merage—Approve
7. Erin Gallagher—Approve
8. Tim McCarthy—Approve
9. Noel Christopher—Approve
10. Tony Urbick—Approve

Majority approves, Motion carries.

B. Marketing & Outreach Committee Update

1. Website updated, any ongoing corrections noted, please forward to Jessicavaland@mvmcs.org.

C. Parent Committee: [2.1 PC Meeting Notes](#), provided by Christine Lilly in advance

1. Thanks from HOS for the wonderful Teacher appreciation spread PC provided over Valentine's/ Friendship day.

D. Middle School: Previously Discussed in HOS report, namely:

1. 11 students committed so far;
2. Teacher for 6th grade start in 21-22 school year (6th contained in Upper Elementary 4-5-6 Montessori cycle, but will have additional focused instruction by dedicated 6th grade person) will be hired soon;
3. Cassady named for 7th lead teacher, keeping current assignment as UL lead until 22-23 school year when 7th will be offered.

E. Facilities Committee:

1. [Minutes from 2.3.21 meeting](#)
2. Michael discussed upcoming outdoor space refurbishment workday
3. Discussion of facilities at end of meeting in [Executive Session](#)

F. Fundraising Committee

1. Planning: the virtual fundraiser. Gather items asap and provide to Erin or Michael/ Julie.
2. Discussion on donation spreadsheet, using past info sheet, keeping donor info protected for reference.

VIII. Old Business

A. BOD Officers 2021/22 and Succession for Jeff, Jason & Mike

1. Chair: Jess V is throwing her hat in
2. Vice Chair
3. Treasurer Catherine Mayer name floated as possible candidate, Jason Godley willing to stay on and help
4. Secretary: Tony willing to complete another term

B. BOD open positions and interested parties.

IX. Executive Session

- A. Jason Gilligan Motion, Mike Second, Adjourn regular meeting to go into Executive Session to discuss real property matters per CO Rev Stat § 24-6-402 (2017), Facility Opportunities.

Roll Call Vote:

- | | |
|----------------------------|-----------------------------|
| 1. Jason Gilligan--Approve | 5. Alethea Stone—Approve |
| 2. Tony Urbick—Approve | 6. Tim McCarthy—Approve |
| 3. Mike Morris—Approve | 7. Noel Christopher—Approve |
| 4. Jeff Merage—Approve | |

Motion carries, Regular Meeting Adjourned 2:38pm

X. Executive Session ended, Regular meeting continued 3:04pm:

A. Tony Urbick Motion, Mike second, Vote to create a Facilities Acquisition Task Force.

Roll Call Vote:

- | | |
|--|--|
| 1. Jason Gilligan--Approve | 7. Tim McCarthy—Approve |
| 2. Jess Valand—Approve via proxy to Jason Gilligan | 8. Erin Gallagher—Approve |
| 3. Tony Urbick—Approve | 9. Jason Godley—Approve via proxy to Erin Gallagher |
| 4. Mike Morris—Approve | 10. Noel Christopher—Approve |
| 5. Jeff Merage—Approve | 11. Christine Lilly—Approve via proxy to Mike Morris |
| 6. Alethea Stone—Approve | |

Motion carries. Current members of Facilities Acquisition task force are: Jeff Merage, Tim McCarthy, Dan LeBlanc, Jason Gilligan, Noel Gallagher (chair), and Alan Goldich.

B. Tony Urbick Motion, Jason second: Vote to create Friends of Steamboat Montessori, a 501©3 nonprofit corporation

Roll Call Vote:

- | | |
|--|--|
| 1. Jason Gilligan--Approve | 7. Tim McCarthy—Approve |
| 2. Jess Valand—Approve via proxy to Jason Gilligan | 8. Erin Gallagher—Approve |
| 3. Tony Urbick—Approve | 9. Jason Godley—Approve via proxy to Erin Gallagher |
| 4. Mike Morris—Approve | 10. Noel Christopher—Approve |
| 5. Jeff Merage—Approve | 11. Christine Lilly—Approve via proxy to Mike Morris |
| 6. Alethea Stone—Approve | |

Motion carries.

C. Tony Urbick Motion, Jeff Second: Vote to authorize Friends of Steamboat Montessori to research funding options for facilities acquisition.

Roll Call Vote:

- | | |
|--|--|
| 1. Jason Gilligan--Approve | 7. Tim McCarthy—Approve |
| 2. Jess Valand—Approve via proxy to Jason Gilligan | 8. Erin Gallagher—Approve |
| 3. Tony Urbick—Approve | 9. Jason Godley—Approve via proxy to Erin Gallagher |
| 4. Mike Morris—Approve | 10. Noel Christopher—Approve |
| 5. Jeff Merage—Approve | 11. Christine Lilly—Approve via proxy to Mike Morris |
| 6. Alethea Stone—Approve | |

Motion carries.

XI. Meeting End Public Comment—none.

- XII. Review of Action Items:
 - A. Noel to round up additional members for HOS hiring committee by March meeting, basic outlines of job description to be provided by Jason Gilligan;
 - B. Julie to research 501 c 3 startup accounting with G&G and query appropriate non-SM Board members for next meeting (are staff like Julie excluded?)
 - C. Get Virtual auction items (in-kind, cash/ product/ service gifts, services) to Erin or Michael/ Julie asap

- XIII. Next Meeting: March 19, 2021

- XIV. 3:16 Adjourn

