

Steamboat Montessori
Governing Board Meeting Minutes
October 20, 2021 @ 12:30 PM
Meeting Held Virtually due to ongoing pandemic protocols

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Steamboat Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Steamboat Montessori creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. 12:30 Call to Order
- II. Roll Call of Voting BOD Members
 1. Tim McCarthy
 2. Ryan Mayo
 3. Erin Gallagher
 4. Noel Christopher
 5. Christine Lilly
 6. Tricia McEntee
 7. Jason Godley
 8. Jessica DeFeyter
 9. Alethea Stone
 10. Tony Urbick proxy to Tim
 11. Jess Valand proxy to Tim
- From the School:
 12. Michael Girodo
 13. Julie Dinkens
- From the Public:
- III. Roll Call of Voting BOD Members
 - A. Establishment of Quorum
- IV. Reading of the Mission & Vision
- V. Recognition of Agenda
- VI. Approval of Minutes
 - A. September minutes tabled until next meeting.
- VII. HOS Report
 - A. Update on possible volunteer coordinator staff position [see report
 - B. Staff/Leadership Team have agreed to the strategic planning session with Board, Staff, Community and will meet soon to discuss format/focus.
- VIII. New Business
 - A. Health Protocol Workgroup Update [see HOS report] Noel and Tricia both commented on process moving forward, and addition of a communication protocol for health-related emergency/crisis.

- B. VOTE: Crisis Communication Protocol: Tim McCarthy Motion to approve Crisis Communication Protocol as written, Christine Lilly second.

Roll Call Vote:

- 1. Tim McCarthy--approve
- 2. Ryan Mayo--approve
- 3. Erin Gallagher--approve
- 4. Noel Christopher--approve
- 5. Christine Lilly--approve
- 6. Tricia McEntee—approve
Motion carries.

- IX. Public Comment: No public comment.

- X. Committee Updates

- A. Finance Committee

- 1. Finance Report
 - 2. September Financials
 - a) Board acknowledgement of check register Motion/ Roll Call Acknowledgement:

- 1. Tim McCarthy-acknowledged
 - 2. Ryan Mayo-acknowledged
 - 3. Erin Gallagher-acknowledged
 - 4. Noel Christopher-acknowledged
 - 5. Christine Lilly-acknowledged
 - 6. Tricia McEntee-acknowledged
Motion Carries.

- 3. Walk through decision tree for 'discretionary' funding decisions
 - a) Discussion on what/how, Finance Committee recommended each committee to consider funding it might need moving forward and to get that to Julie
 - b) Julie noted that in future, these types of funding requests would be better in the spring for the following year.

- B. Marketing & Communication Committee

- 1. Ryan suggested that HOS and COB get together with him to outline high level goals/focus of overall marketing.
 - 2. Tied to Parent Ed event in November, board thought it would be good to look at Middle School presentation made to the board, and modify it for parent; Christine Lilly will work with HOS.

- C. Parent Committee—No update

- D. Facilities Committee—HOS report contains update

- E. SAC Committee

- 1. MAPS/UIP update
 - a) MAPS historical data
 - 2. CMAS scores
 - a) A lengthy discussion on 'how do we measure success' and what is best data for the board. SAC will continue to work on these questions
 - b) The slide on CMAS 20/21 shows big differences in our geo-district

but is not a great representation given our scores of 18/19. 19/20 CMAS was canceled, and 20/21 was optional and not all tests were required for all students.

F. Fundraising Committee

1. Annual Fund - \$7,500

- a) We are at \$7,500 pledged - \$42,500 to go
 - o This time last year we were at \$24,588
 - (a) Betsy and Michael will continue to work on launching the official AF and its focus

2. Spring Event

- a) I don't think we will hit the \$50K needed to balance the budget with annual fund
 - o We need a spring event. If we split the event into three main people, do I have any takers?
 - (a) Music / Venue: Christine / Michael
 - (b) Tickets/Money: Erin
 - (c) Sponsorships: Noel / Tim

II. Old Business

B. Annual fund contribution from Board members: Let Erin know your \$ for this year's annual fund if you have not done so already

C. Classroom observation: sign up if you have not already done so

D. Conflict of Interest Policy (VOTE): Tim McCarthy Motion to approve Conflict of Interest Policy as written, Christine Lilly second.

Roll Call Vote:

- | | |
|------------------------------|-----------------------------|
| 1. Tim McCarthy--approve | 5. Christine Lilly--approve |
| 2. Ryan Mayo--approve | 6. Tricia McEntee—approve |
| 3. Erin Gallagher--approve | Motion carries. |
| 4. Noel Christopher--approve | |

E. Committee Reporting Template: Please use going forward, and link to your notes in the agenda under your committee

F. Reminder: Committees, update your portions of the strategic plan by November meeting

G. Reminder: Board members need to attend 2 other committee meetings during the year; chairs, please use Google calendar invites to 'allboard' distribution list to facilitate this

III. Review of Action Items

IV. Next Board Meeting: November 17th

V. Executive Session: None.

VI. 3:00 Adjourn