

**Steamboat Montessori**  
**Governing Board Meeting Minutes**  
**June 15th, 2021 @ 12:30 PM**  
**Meeting Held at 857 Boulevard, Steamboat Springs, CO 80487**  
**And also virtually via google meet**

**Our Mission:**

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Steamboat Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

**Our Vision:**

Steamboat Montessori creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. 12:30 Call to Order
- II. Roll Call of Voting BOD Members
  1. Noel Christopher
  2. Mike Morris
  3. Jeff Merage
  4. Jason Gilligan
  5. Tony Urbick
  6. Tim McCarthy
  7. Jess Valand
  8. Erin Gallagher
  9. Christine Lilly
  10. Alethea Stone
  11. Jason Godley (joined after meeting start)
- From the school:
  12. Darcy Walters
  13. Cassady Roberts
  14. Michael Girodo
  15. Julie Dinkens
- From the public:
  16. Ryan Mayo
  17. Jessica DeFeyter
- A. Establishment of Quorum -Tony Urbick
- III. Reading of the Mission & Vision -Jason Gilligan
- IV. Recognition of Agenda
- V. Public Comment (none)
- VI. Approval of Minutes
  - A. May Board Meeting Draft Minutes: Tony move, Jason second to approve May draft meeting minutes as presented. Roll Call Vote:
    1. Mike Morris--approve
    2. Jeff Merage--approve
    3. Christine Lilly--approve
    4. Erin Gallagher--approve
    5. Alethea Stone--abstain
    6. Noel Christopher--approve
    7. Jess Valand--approve
    8. Tim McCarthy--approve
    9. Tony Urbick—approve
- Motion carries.
- VII. HOS Report
  - A. Michael did a brief overview of his HOS report.
  - B. Still nailing down the last of the 1-2-3 enrollment spots
  - C. Some staff changes, but looked internally to pivot and grow from within, keep teachers in our community advancing into new roles as the school grows. One

- position known for next year to plan for. Board discussion with staff-on-staff changes.
- D. BSTF being retooled to add Julie, and School Leadership team.
- E. Two new grants, Routt Count Temporary Assistance for Needy Families, increase safety and security, (fence in back yard), also UC Health, thanks to Grant writer Betsy.
- F. Training programs which for next year teachers are taking over the summer discussion.

1. VOTE: Resolution for Remote Learning: Jess move to approve, double-check spacing on final document, Alethea second. Roll call vote:

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Mike Morris--approve     | 6. Tony Urbick--approve      |
| 2. Jeff Merage--approve     | 7. Alethea Stone--approve    |
| 3. Christine Lilly--approve | 8. Erin Gallagher—approve    |
| 4. Jason Gilligan--approve  | 9. Noel Christopher--approve |
| 5. Tim McCarthy--approve    |                              |
- Motion Carries.

2. VOTE: Enrollment Policy Update (Incl. 6th Grade): Mike Morris Motion, Jason Gilligan second to approve remote learning policy as presented. Roll call vote:

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Mike Morris--approve     | 7. Tony Urbick--approve       |
| 2. Jeff Merage--approve     | 8. Tim McCarthy--approve      |
| 3. Christine Lilly--approve | 9. Jess Valand--approve       |
| 4. You                      | 10. Christine Lilly--approve  |
| 5. Alethea Stone--approve   | 11. Noel Christopher--approve |
| 6. Jason Gilligan--approve  | 12. Erin Gallagher--approve   |
- Motion carries

VIII. New Business

A. New Board member voting

1. Jessica De Feyter: Motion to admit Jessica to a three-year Board term, Mike Morris. Jason Gilligan Second. Roll call vote:

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Jeff Merage--approve     | 6. Noel Christopher--approve |
| 2. Alethea--approve         | 7. Mike Morris—approve       |
| 3. Tim McCarthy--approve    | 8. Jason Gilligan—approve    |
| 4. Jess Valand--approve     | 9. Tony Urbick—approve.      |
| 5. Christine Lilly--approve |                              |
- Motion carries.

2. Ryan Mayo: Jess Move to approve Ryan Mayo for three-year term, Tim Second. Roll call vote:

- |                             |                             |
|-----------------------------|-----------------------------|
| 1. Jeff Merage--approve     | 6. Noel Christopher—approve |
| 2. Jason Gilligan--approve  | 7. Alethea Stone—approve    |
| 3. Tony Urbick--approve     | 8. Tim McCarthy--approve    |
| 4. Christine Lilly--approve | 9. Jess Valand—approve      |
| 5. Mike Morris—approve      | 10. Erin Gallagher--approve |
- Motion carries.

3. Tricia McEntee: Motion to approve Tricia McEntee for three-year Board term

Mike Morris, Tim McCarthy second. Roll call vote:

- |                          |                              |
|--------------------------|------------------------------|
| 1. Tim McCarthy--approve | 6. Jason Gilligan--approve   |
| 2. Jess Valand--approve  | 7. Noel Christopher—approve  |
| 3. Tony Urbick--approve  | 8. Christine Lilly--approve  |
| 4. Mike Morris--approve  | 9. Noel Christopher--approve |
| 5. Jeff Meraage--approve | 10. Erin Gallagher--approve  |

Motion carries.

B. Going forward, the school would benefit from having a lawyer on the Board with a strong contract law background. Architect Adam Wright going to help with Future Facilities acquisition.

C. Officer voting for 2021-22, one-year term (candidates who have volunteered below)

1. Chair -Jess Valand: Mike Motion, Tony second. Roll call vote:

- |                          |                              |
|--------------------------|------------------------------|
| 1. Tim McCarthy--approve | 6. Jason Gilligan--approve   |
| 2. Mike Morris—approve   | 7. Erin Gallagher—approve    |
| 3. Alethea Stone—approve | 8. Christine Lilly--approve  |
| 4. Jeff Meraage--approve | 9. Noel Christopher--approve |
| 5. Jess Valand—approve   | 10. Tony Urbick--approve     |

Motion carries.

2. Vice Chair -Tim McCarthy: Mike motion, Jess second. Roll call vote:

- |                            |                              |
|----------------------------|------------------------------|
| 1. Jeff Meraage--approve   | 6. Tony Urbick--approve      |
| 2. Mike Morris--approve    | 7. Jess Valand--approve      |
| 3. Alethea Stone--approve  | 8. Noel Christopher--approve |
| 4. Jason Gilligan--approve | 9. Christine Lilly—approve   |
| 5. Erin Gallagher—approve  | 10. Tim McCarthy—approve     |

Motion carries.

3. Treasurer -Jason Godley: Mike motion, Tony second. Roll call vote.

- |                              |                            |
|------------------------------|----------------------------|
| 1. Jeff Meraage--approve     | 6. Erin Gallagher--approve |
| 2. Jason Gilligan—approve    | 7. Christine Lilly—approve |
| 3. Mike Morris--approve      | 8. Jess Valand—approve     |
| 4. Alethea Stone--approve    | 9. Tim McCarthy--approve   |
| 5. Noel Christopher--approve | 10. Tony Urbick—approve    |

Motion carries.

4. Secretary -Tony Urbick: Mike motion, Jess second. Roll call vote:

- |                              |                            |
|------------------------------|----------------------------|
| 1. Noel Christopher--approve | 6. Mike Morris—approve     |
| 2. Christine Lilly--approve  | 7. Jeff Meraage--approve   |
| 3. Tim McCarthy--approve     | 8. Alethea Stone--approve  |
| 4. Tony Urbick--approve      | 9. Erin Gallagher--approve |
| 5. Jess Valand--approve      | 10. Jason Gilligan—approve |

Motion carries.

D. Finance Committee

1. Finance Report

a) Scholarship availability for next year for preschool discussion.

- b) Cash on hand up 40% from a year ago.
- c) Some supplies moving categories, i.e., chrome books.
- d) \$196k in COVID money, that will dry up, so our \$220 anticipated net income should be viewed in that light.
- e) Discussion around grants and fundraising, how to support teachers and school around housing and compensation, bonus, stipend, other vehicles.

2. May Financials (Jason Godley joined meeting)

a) Tony motion to ack check register: Roll call acknowledgement:

- |                                |                                   |
|--------------------------------|-----------------------------------|
| 1. Tony Urbick--acknowledge    | 7. Jason Godley--acknowledge      |
| 2. Jason Gilligan--acknowledge | 8. Alethea Stone--acknowledge     |
| 3. Tim McCarthy--acknowledge   | 9. Erin Gallagher--acknowledge    |
| 4. Jess Valand--acknowledge    | 10. Noel Christopher--acknowledge |
| 5. Mike Morris--acknowledge    | 11. Christine Lilly--acknowledge  |
| 6. Jeff Merage--acknowledge    |                                   |

Motion carries.

3. VOTE FY22 G&G Contract

a) Discussion around scope for SM vs "usual" for other schools, how they are tied into CSI, they manage to find us a grant every year that largely \*usually self-fund\*.

b) Vote to approve G&G contract as presented. Jason Gilligan motion, Erin second. Roll call vote:

- |                            |                              |
|----------------------------|------------------------------|
| 1. Erin Gallagher--approve | 6. Jeff Merage—approve       |
| 2. Tony Urbick--approve    | 7. Noel Christopher--approve |
| 3. Tim McCarthy--approve   | 8. Christine Lilly--approve  |
| 4. Alethea Stone--approve  | 9. Jess Valand--approve      |
| 5. Mike Morris—approve     | 10. Jason Godley--approve    |

Motion carries

4. VOTE FY22 Budget

a) Discussion on one-off grants, correction to SS Ed Fund last year and this year to normalize at around \$140k.

b) Suggestion to add inflation consideration for January re-budget, approx. \$79k in budget 'flex' built in.

c) Jason Gilligan Motion, Mike Morris second to approve FY22 Budget as presented. Roll call vote:

- |                            |                              |
|----------------------------|------------------------------|
| 1. Jeff Merage--approve    | 6. Jason Gilligan—approve    |
| 2. Alethea Stone--approve  | 7. Jess Valand--approve      |
| 3. Erin Gallagher--approve | 8. Jason Godley--approve     |
| 4. Tony Urbick--approve    | 9. Noel Christopher--approve |
| 5. Tim McCathy--approve    | 10. Christine Lilly—approve  |

Motion carries.

- E. SAC Committee Update (see HOS report section)
- F. Marketing & Outreach Committee Update (no meeting last month)
- G. Parent Committee: Christine Lilly—
  - 1. Recap of talent show, reach Christine for the link if missed.
  - 2. Christine chairing next year, thanks!
- H. Middle School Update: Michael
  - 1. Discussion on 2-year cycle, the seventh graders starting out will be approx. ten kids, adding into the experiential learning, micro economy, academic piece, keeping cohesion, similarity between 5<sup>th</sup> and 6<sup>th</sup> graders cognitively and in the Montessori method.
  - 2. Discussion on the Montessori alignment of the program, materials are out there, Near North Montessori as one example in HOS search of best practices.
- I. Facilities Committee: (meeting later this month)
- J. Fundraising Committee: Thanks Erin for your service. We need a new fundraising chair
- IX. Old Business
- X. Executive Session: Regular Meeting adjourned at 2:30p pursuant (§24-6-402(4)(f), C.R.S., Personnel matters)
  - A. HOS Evaluation
    - 1. Staff summary
    - 2. Board summary
- XI. Public Comment (None)
- XII. Regular meeting reconvened 3:10pm
  - A. Julie to send around approved G&G contract.
  - B. Julie to ask G&G question on investing reserve funds through friends of Montessori
  - C. Jess to organize Board retreat and new Board member onboarding (Tony help onboarding)
- XIII. Next Meeting: August 25 (Board retreat and work session tentatively scheduled August 24)
- XIV. 3:15 Adjourn