

Steamboat Montessori
Governing Board Meeting Minutes
September 22, 2021 @ 12:30 PM
Meeting Held Virtually due to ongoing pandemic protocols

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Steamboat Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Steamboat Montessori creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. 12:30 Call to Order
- II. Roll Call of Voting BOD Members
 1. Alethea Stone
 2. Tim McCarthy
 3. Jessica DeFeyter
 4. Jess Valand
 5. Erin Gallagher proxy to Jess
 6. Noel Christopher
 7. Jason Godley
 8. Christine Lilly
 9. Tricia McEntee
 10. Tony Urbick

A. Establishment of Quorum -Tony Urbick
- II. Reading of the Mission & Vision- Tony Urbick
- III. Recognition of Agenda
- IV. Approval of Minutes
 - A. August Unapproved Minutes: Tony motion, Jason second to approve minutes as written. Roll call vote:
 1. Jason Godley
 2. Alethea Stone
 3. Tim McCarthy
 4. Jessica DeFeyter
 5. Tricia McEntee
 6. Tony Urbick
 7. Christine LillyMotion carries.
- V. HOS Report
 - A. Discussion on creating meaningful work opportunities for students, staff, and parent community.
 - B. 6 new positive cases in past week, review of ongoing mitigation procedures but no plans to add masks to outdoor activities currently. No evidence of in-school vs community spread.
 - C. Discussion on Binax testing kits available through state website.
- VI. New Business
 - A. None.
- VII. Public Comment
 - A. Parent question on notification chain around positive COVID test reports, Michael and Darcy typically respond by 9pm in case of a positive case.

VIII. Committee Updates

A. Finance Committee

1. Finance Report
2. August Financials
 - a) Board acknowledgement of check register review, roll call vote:
 1. Jason Godley—acknowledge
 2. Alethea Stone—acknowledge
 3. Tim McCarthy—acknowledge
 4. Jessica DeFeyter—acknowledge
 5. Tricia McEntee—acknowledge
 6. Tony Urbick—acknowledgeMotion carries.
3. Discussion around Reserve allocation policy.

B. SAC Committee

1. Working on: Annual Parent Survey, UIP summary
2. Fancy data picture for SAC coming in OCT for Dibel

C. Marketing & Communication Committee (update included in HOS report)

D. Parent Committee Meeting Minutes 9/14/21

1. Possibly October Parent Meeting about ABAR program for parents from Kelly update when confirmed
2. Discussion on schwag store/ merch opportunities (grant for inclusion?)
3. School Facebook page
4. Facebook group discussion family connection group

E. Facilities Committee—in HOS report.

F. Fundraising Committee

1. 2021/22 Fundraising Goal: **\$50,000 - Raised \$0**
2. **Board Asks:** Annual fund

II. Old Business

A. Conflict of Interest Policy (Reading)

1. 10 hours a week is yearlong number of 340 hours/ year. Unlikely a Board member would run afoul of that deal.

III. Review of Action Items:

- A. Board Member Agreement for 21-22 needs signing
- B. Action Item: Vote on Conflict policy in October, be sure to get proxies
- C. Board Ask: Teachers/staff are inviting and encouraging us to spend a bit of time observing their magic at work. Plan on your visit taking one hour; time in primary, lower EI & upper EI. Please sign up for your [time slot](#). Should be super fun.
- D. Reminder on board packet deadline, committee update format
- E. Action item from last meeting: Each Board Member secure one larger external donation please.
- F. Jess to send a committee update template.
- G. Action Item: Jason/ Tony to review what language may be required around Reserve Allocation policy, not to set anything in stone or preclude Board flexibility, rather to codify authority to cover budget shortfall and spend discretionary amounts as needed or desired to further school goals.
- H. Tricia, Noel, Michael to update health protocols by October.
- I. Julie and Godley financials for next month, get wish list items for expenditures from Committee related work.
- J. Facilities: Please get the word out to sign up for the volunteer day.

- K. Fundraising: Board ask: If you can give, please let us know your number by 10/15. Please consider a meaningful gift for your family.
- L. Fundraising: We need a person to run a Spring event. Please get names of interested/ effective fundraisers to Erin.
- M. Strategic Planning Meeting on 10/7 Noel to send an email to Howelsen to see about space
- V. Next Board Meeting: October 20--Virtual only (Jess will not be in attendance, Tim to chair)
- VI. Executive Session: Property acquisition update.
 - A. Regular meeting adjourned 2:13pm to enter Executive session pursuant to C.R.S. § 24-6-402(4), Discussions regarding real estate matters for the school. No decisions shall be taken.
- VII. Executive session ends, Regular Meeting adjourned 2:53pm.

