

Steamboat Montessori
Governing Board Meeting Minutes
Wednesday, November 17, 2021
Meeting held virtually due to ongoing pandemic protocols

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Steamboat Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Steamboat Montessori creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

I. 12:30 Call to Order

A. Roll Call of Voting BOD Members

Present from the Board:

1. Jess Valand
2. Ryan Mayo
3. Noel Christopher
4. Alethea Stone
5. Christine Lilly
6. Tim McCarthy
7. Tricia McEntee
8. Jason Godley

9. Tony Urbick
10. Erin Gallagher (phone)
11. Jess DeFeyter

Present from the School:

1. Michael Girodo
2. Tyler Surowicz
3. Clare Berkey

Present on behalf of CSI:

1. John Brendza

B. Establishment of Quorum—Jess Valand

II. Reading of the Mission & Vision

III. Recognition of Agenda

IV. Approval of Minutes

A. September Unapproved Minutes

1. Tony move, Noel Second to approve September Minutes as written.

Roll Call Vote:

- | | |
|------------------------------|--------------------------------------|
| 1. Jess Valand--approve | 7. Tricia McEntee--approve |
| 2. Ryan Mayo--approve | 8. Jason Godley--approve |
| 3. Noel Christopher--approve | 9. Tony Urbick--approve |
| 4. Alethea Stone--approve | 10. Erin Gallagher (phone) --approve |
| 5. Christine Lilly--approve | 11. Jess DeFeyter--approve |
| 6. Tim McCarthy--approve | Motion carries. |

B. October Unapproved Minutes

1. Tony move, Noel Second to approve September Minutes as written.

Roll Call Vote:

- | | |
|------------------------------|--------------------------------------|
| 1. Jess Valand--approve | 7. Tricia McEntee--approve |
| 2. Ryan Mayo--approve | 8. Jason Godley--approve |
| 3. Noel Christopher--approve | 9. Tony Urbick--approve |
| 4. Alethea Stone--approve | 10. Erin Gallagher (phone) --approve |
| 5. Christine Lilly--approve | 11. Jess DeFeyter--approve |
| 6. Tim McCarthy--approve | Motion carries. |

- V. HOS Report
 - A. Update on staffing changes
 - B. Enrollment targets by grade for 21/22
 - C. 6th grade retention strategy
 - D. Discussion on ECE position.
 - VI. New Business
 - A. Tabled until December Meeting
 - VII. Public Comment –None: Board acknowledges its celebration of Teacher Tyler Surowicz's new baby boy! Congratulations, Tyler!
 - VIII. Committee Updates--Board, please read information sheets if uploaded to drive/ linked to this agenda and ask questions: Overview/discussion may be tabled for Regular meeting time constraints.
 - A. Finance Committee—Tabled until December
 - 1. Finance Report
 - a) Some grants are not yet realized, some supplies (rear fence, chromebooks)
 - b) Next month is January revision presentation to the Board.
 - c) Bill.com has streamlined A/P
 - 2. Financials—check register acknowledgement:
 - a) Jason motion to acknowledge check register:
 - Roll Call Vote:

1. Jess Valand—acknowledged	6. Tim McCarthy—acknowledged
2. Ryan Mayo—acknowledged	7. Tricia McEntee—acknowledged
3. Noel Christopher—acknowledged	8. Jason Godley—acknowledged
4. Alethea Stone—acknowledged	9. Tony Urbick—acknowledged
5. Christine Lilly—acknowledged	10. Jess DeFeyter—acknowledged
 - 3. Audit Review
 - a) No internal control weaknesses to report this audit
 - b) Work with G&G to identify third party control weaknesses, none found.
 - c) No adjusted journal entries this audit, commendable,
 - d) Nothing ambiguous found in budget, PERA amounts, compliance, negative position.
 - B. Marketing & Communication Committee –tabled until December 15 meeting.
 - C. Parent Committee –tabled until December 15 meeting.
 - D. Facilities Committee –tabled until December 15 meeting.
 - E. SAC Committee –tabled until December 15 meeting.
 - F. Fundraising Committee –tabled until December 15 meeting.
- IX. Old Business (Tabled)
 - A. Health Protocol Discussion/Update –tabled until December 15 meeting.
 - B. Final committee updates to strategic plan to be completed this month
- X. Review of Action Items
 - A. HOS to double check that Board meeting public notices are included in school newsletter in advance of Board Meetings going forward.

XI. Executive session for voting board members:

A. Personnel discussion pursuant to §24-6-402(4)(f), C.R.S, for discussion of personnel matters involving the evaluation of the Head of School, who was previously informed of the meeting

1. Tony Urbick Move, Noel Second.

Roll Call Vote:

1. Jess Valand

2. Ryan Mayo

3. Noel Christopher

4. Alethea Stone

5. Christine Lilly

6. Tim McCarthy

7. Tricia McEntee

8. Jason Godley

9. Tony Urbick

10. Erin Gallagher (phone)

11. Jess DeFeyer

Regular meeting adjourned

1:03pm.

XII. Next Board Meeting: December 15th--Virtual only

XIII. 3:00 Adjourn

